

**VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
April 8, 2021**

BOARD MEMBERS

Jim Foley	President
Michael Toback	Vice President
Laurel Smith	Secretary
Gloria Felcyn	Treasurer
Charles Sudderth	Director
Tom Schmidt	Director
Jeffrey Klopotic	Director

OTHERS PRESENT

Bill Oldfield	Community Management Services, Inc.
Chris Burns	Homeowner
Pam Nomura	Homeowner

ITEM I - Call to Order – President Jim Foley called to order the Board of Directors meeting at 7:00 PM via GoToMeeting

ITEM II – Open Forum

Nothing reported

ITEM III – Review and Approval of the Minutes

- A. The Board reviewed the minutes from March 11th Board of Directors regular Board Meeting. The Association Manager reported the start time was incorrect on the draft and he had changed it to 7:00PM. Laurel Smith made a motion to accept the minutes as edited. Michael Toback seconded the motion and it passed unanimously.

ITEM IV - Committee Reports

A. Financial Report

Gloria Felcyn reported to the Board on behalf of the Subcommittee of the Board. The subcommittee has reviewed all nine of the documents in accordance with California Civil Code 5500 for month ending March 31, 2021. The year to date deficit approximately \$23,700.00

The Board reported the 19311 has been sold and asked the Association Manager to ensure all money due the HOA had been put in an escrow demand.

Allied's response to the letter sent by Jim Foley was briefly discussed.

B. Security

- Tom Schmidt reported two additional security lights were installed near enclosures 8 and 10.
- The security cameras have been working solidly but not been needed.
- Jeff Klopotic reported that the mailbox near 19209 was intact on Tuesday 4/6 and was pried open on Wednesday 4/7. Jeff is going to contact the post office to see if he can narrow down the time frame of the damage.
- Jeff Klopotic reported he had seen further evidence of people using the clubhouse.
- The Board asked the Association Manager to follow up with First Alarm on the upgrade to the clubhouse / pool access system.

C. Maintenance

- Jeff Klopotic reported a termite issue on the frame of his garage framing. Jim Foley will check that out.
- Jeff Klopotic and Jim Foley will look at the issue with water pooling in front of garages.

D. Landscaping

- Jeff Klopotic reported there seems to be an irrigation leak along the path from clubhouse to the large pool. Chris Burns and Jim Foley will look at it with the landscaper.
- Chris Burns reported Kevin Allen cut back the oleanders and large bushes this week.

E. Newsletter

- Reminder to increase assessment payments.
- Reminder about the spring dumpsters
- Security reminder – See something say something. Pick up mail promptly. Keep items out of your car. Recommend not using the Vineyards mailboxes for outbound mail.

ITEM V – Association Manager’s Report

- A. The Board reviewed the work order history for the past 30 days.

ITEM VI – Correspondences

- A. The Board of Directors reviewed the correspondence from the past 30 days

ITEM VII – Other Business

Jim Foley briefed the Board on the meetings and preliminary proposals from Statcomm and Sector Security. The Association Manager reported he had contacted both vendors for HOA references.

There was no update on the property tax issue.

Jim Foley is continuing to work on the lighting/electrical upgrade.

Jim Foley is continuing to work on the damage caused to the firelane by a Santa Clara County Fire Department. He had been contacted by the insurance company covering the fire department.

Michael Toback reported he had discussed the trademark with a colleague. His colleague recommended using a different option and fill a new submission. The cost will be approximately \$375.

Opening the pools was briefly discussed.

Jeff Klopotic brought up the American Recovery fund and asked if anyone had heard about HOAs being eligible to receive some of the funds. No one present at the meeting had heard anything.

ITEM VIII - Adjournment

The Board Meeting was adjourned at 8:35 PM. The next meeting of the Board of Directors is scheduled for May 13th, 2021. The means by which the meeting will be held are to be determined and will be posted with the agenda and notices about the meeting.

Vineyards of Saratoga Homeowners Assoc.

Date